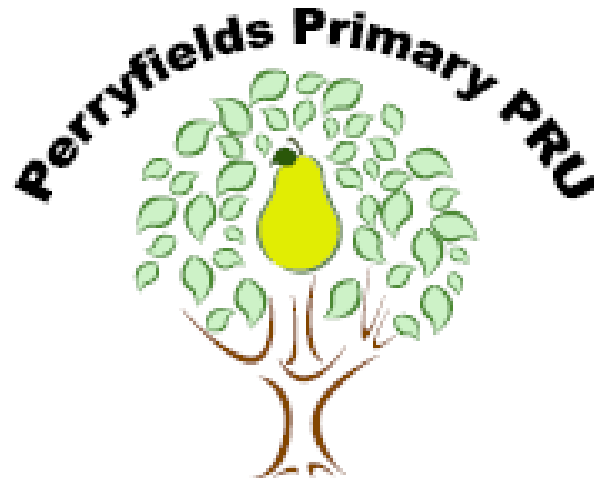


Perryfields Primary PRU



2022 – 2023

Management Committee Structure and Attendance



Perryfields Primary PRU is an alternative provision school and is reconstituted in line with the Statutory Guidance. There are 11 Governors appointed:

1. 1 Head
2. 2 Parent Governors
3. 1 Local Authority Governor
4. 1 Staff Governor
5. 6 Co-opted Governors
6. 0 Foundation Governors, appointed (if applicable)

The **three core strategic functions** of Perryfields Primary PRU Management Committee are:

- Ensuring clarity of vision, ethos and strategic direction
- Holding the Headteacher to account for the educational performance of the school and its pupils
- Overseeing the financial performance of the School and making sure that its money is well spent.

Governors are also responsible for ensuring that the School meets statutory requirements with regard to Safeguarding, Health and Safety, the Curriculum and Finance.

The Full Management Committee meets 6 times a year. The Management Committee has established committees to which it delegates day to day responsibility for the oversight of various aspects of the running of the school.

The Education and Pay and Resources Sub Committees meet termly and others if and when the need arises.

Resources & Pay Sub Committee – Chair Mr Iain Sweatman

Responsibilities include:

- Initial oversight and management of the annual budget drawn up by the school
- Ensures the school maintains an appropriate system of internal financial control
- Agrees priorities for revenue and capital funding.
- Oversight of the management and maintenance of the school premises
- Reviews proposals for capital projects and ensures best practice in procurement and implementation of works

- Provides advice and guidance on premises maintenance issues
- Lead responsibility for Health & Safety and monitoring of associated statutory requirements (eg Fire safety, Legionella etc).

Education Sub Committee – Chair Mr Andy McDouall

Responsibilities include:

- Ensures the school offers a broad and balanced curriculum in accordance with the National Curriculum
- Reviews term dates and the length of the school day
- Receives reports of subject reviews and monitors the Governor Visits Programme
- Reviews school performance data and ensures lessons learnt are addressed
- Provides strategic advice and guidance on staffing and personnel issues
- Reviews proposals for the promotion of staff.

Other committees are established in the event of special circumstances. These include:

- Pupil Discipline Sub Committee
- Staff Discipline Sub Committee
- Steering Group Sub Committee
- Admissions/Information Sub Committee
- Appeals Sub Committee

Governor Type	Voting	Status	Name	Position	Committees	Start Date	End Date
Co-opted Governor	Yes	Filled	Mr A McDouall	Chair	Resources & Pay Sub Committee Chair of Education Sub Committee Chair of Pupil Discipline Sub Committee Chair of Staff Discipline Sub Committee Chair of Steering Group Sub Committee Chair of Admissions/Information Sub Committee	03.02.15	02.02.27
Headteacher	Yes	Filled	Mr P Hines		Resources & Pay Sub Committee Education Sub Committee Staff Discipline Sub Committee Steering Group Sub Committee Admissions/Information Sub Committee	01.09.10	
Parent Governor	Yes	Filled	Mr I Sweatman	Vice Chair	Vice Chair of Management Committee Chair of Resources & Pay Sub Committee Chair of Appeals Sub Committee	17.05.16	16.05.24
Parent Governor	Yes	Filled	Mr S Marshall		Pupil Discipline Sub Committee Admissions/Information Sub Committee	06.02.14	05.02.26
Co-Opted Governor	Yes	Filled	Mrs W Allen		Education Sub Committee	20.03.18	19.03.26
Co-Opted Governor	Yes	Filled	Mrs K Hamilton		Education Sub Committee Pupil Discipline Sub Committee	17.05.22	16.05.26
Co-Opted Governor	Yes	Filled	Mr A Strangeway			04.02.20	03.02.24
Co-Opted Governor	Yes	Vacant					
Co-Opted Governor	Yes	Vacant					
Co-Opted Governor	Yes	Vacant					
Staff Governor	Yes	Filled	Mrs M Sutcliffe		Education Sub Committee	06.02.14	05.02.26

Local Authority Governor	Yes	Filled	Mr F Lankester		Resources & Pay Sub Committee	01.11.12	31.10.24
Clerk	No	Filled	Mr J Tilley		Resources & Pay Sub Committee Education Sub Committee	05.01.22	

PERRYFIELDS PRIMARY PRU MANAGEMENT COMMITTEE
MEETING DATES FOR THE YEAR 2022-23

MEETING	DATE	TIME
Full Management Committee	Tuesday 4 th October 2022	4:00pm
Education Sub Committee	Tuesday 22 nd November 2022	2:00pm
Resources and Pay Sub Committee	Wednesday 29 th November 2022	12:00
Full Management Committee	Tuesday 13 th December 2022	4:00pm
Full Management Committee	Tuesday 7 th February 2023	4:00pm
Education Sub Committee	Tuesday 8 th March 2023	2:00pm
Resources and Pay Sub Committee	Wednesday 15 th March 2023	12:00
Full Management Committee	Tuesday 28 th March 2023	4:00pm
Special Resources and Pay Sub Committee	Wednesday 27 th April 2023 (Special Budget Setting)	12:00
Full Management Committee	Tuesday 16 th May 2023	4:00pm

Education Sub Committee	Tuesday 13th June 2023	2:00pm
Resources and Pay Sub Committee	Wednesday 21st June 2023	12:00
Full Management Committee	Tuesday 27th June 2023	4:00pm

**PERRYFIELDS PRIMARY PRU MANAGEMENT COMMITTEE
ATTENDANCE 2022-2023**

	04.10.22	13.12.22	07.02.23	28.03.23	16.05.23	27.06.23	Attendance %
Mr A McDouall	✓	✓	✓	✓	✓	✓	100
Mr P Hines	✓	✓	✓	✓	✓	✓	100
Mr I Sweatman	✓	✓	✓	✓	✓	✓	100
Mr S Marshall (Discretionary Leave)							
Mrs M Sutcliffe	✓	✓	✓	✓	✓	x	83
Mrs W Allen	✓	✓	✓	✓	✓	✓	100
Mrs K Hamilton	x	x	x	✓	x	✓	33
Mr A Strangeway	✓	✓	✓	✓	x	x	67
Mr F Lankester	x	x	✓	✓	✓	x	50
TOTAL/AVERAGE %	6	6	7	8	6	5	79

PERRYFIELDS PRIMARY PRU RESOURCES AND PAY SUB COMMITTEE

ATTENDANCE 2022-2023

	29.11.22	15.03.23	27.04.23	21.06.23	Attendance %
Mr I Sweatman	x	✓	✓	✓	75
Mr A McDouall	✓	✓	✓	✓	100
Mr P Hines	✓	✓	✓	✓	100
Mr F Lankester	✓	x	✓	x	50
TOTAL/AVERAGE %	3	3	4	3	81.25

PERRYFIELDS PRIMARY PRU EDUCATION SUB COMMITTEE

ATTENDANCE 2022-2023

	22.11.22	08.03.23	13.06.23	Attendance %
Mr A McDouall	✓	✓	✓	100
Mr P Hines	✓	✓	✓	100
Mrs M Sutcliffe	✓	✓	✓	100
Mr I Sweatman	✓	✓	x	67
Mrs W Allen	✓	✓	✓	100

Mrs K Hamilton	✓	✓	x	67
TOTAL/AVERAGE %	6	6	4	89